



# **Bega High School Learning Expectations and Code of Behaviour**

## **Respect, Responsibility, Effort for Learning Success**

**At Bega High School we value:**

**Respect for**  
oneself  
others  
property

**Responsibility for**  
learning  
behaviour  
our environment

**Effort through being**  
positive  
resourceful  
persistent

## **Behaviour Code for Students**

NSW public schools are committed to providing safe, supportive and responsive learning environments for everyone. We teach and model the behaviours we value in our students.

In NSW public schools students are expected to:

- Respect other students, their teachers and school staff and community members
- Follow school and class rules and follow the directions of their teachers
- Strive for the highest standards in learning
- Respect all members of the school community and show courtesy to all students, teachers and community members
- Resolve conflict respectfully, calmly and fairly
- Comply with the school's uniform policy or dress code
- Attend school every day (unless legally excused)
- Respect all property
- Not be violent or bring weapons, illegal drugs, alcohol or tobacco into our schools
- Not bully, harass, intimidate or discriminate against anyone in our schools

Schools take strong action in response to behaviour that is detrimental to self or others or to the achievement of high quality teaching and learning.

### **Behaviour Code for Students: Actions**

#### **Respect**

- Treat one another with dignity
- Speak and behave courteously
- Cooperate with others
- Develop positive and respectful relationships and think about the effect on relationships before acting
- Value the interests, ability and culture of others
- Dress appropriately by complying with the school uniform or dress code
- Take care with property

#### **Safety**

- Model and follow departmental, school and/or class codes of behaviour and conduct
- Negotiate and resolve conflict with empathy
- Take personal responsibility for behaviour and actions
- Care for self and others
- Avoid dangerous behaviour and encourage others to avoid dangerous behaviour

#### **Engagement**

- Attend school every day (unless legally excused)
- Arrive at school and class on time
- Be prepared for every lesson
- Actively participate in learning
- Aspire and strive to achieve the highest standards of learning

## RIGHTS AND RESPONSIBILITIES OF STUDENTS AND STAFF

### RIGHTS

- To engage in quality educational experiences
- To be safe
- To have property safe
- To be treated with courtesy and respect
- To work in a healthy and clean environment
- To have the respect and support of the local community
- To be treated honestly and fairly by others

### RESPONSIBILITIES

- To do nothing which interrupts or interferes with students' learning
- To do nothing which would threaten, endanger or hurt others
- Not to interfere with the property of others
- To treat others with courtesy and respect
- To assist in maintaining a clean and attractive school environment
- To do nothing to bring the school into disrepute in the community
- To be honest and fair in your dealings with others at all times

### Classroom Rules:

- Wear appropriate uniform and footwear (some subject areas require specific foot wear to be worn for safety)
- Be on time to class
- Be prepared for work – bring all equipment
- Remove all ear plugs; use electronic devices under teacher direction
- Always speak respectfully and appropriately to students and staff
- Allow other students to work without distraction
- Follow the teacher's instructions
- Complete all work to the best of your ability
- Put effort into classwork
- Leave your work area neat and tidy

## **Playground rules**

- Always speak respectfully and appropriately to students and staff
- Follow the teacher's instructions
- Leave your area neat and tidy
- Use basketballs on basketball courts
- Use footballs on the oval
- Play handball in designated areas
- Do not tackle, wrestle or hit other students
- Stay in supervised areas

## **Out of bounds**

The school has several areas where supervision for students is provided. Areas that are not supervised are out of bounds to students. In particular, being in areas behind buildings and going outside the school gates (without a leave pass) are out of bounds.

## **Rules for Excursions and Variations to Routine**

- follow teachers' instructions and remain under supervision
- do nothing which would threaten, endanger or hurt others
- do not interfere with the property of others
- treat others with courtesy and respect
- assist in maintaining a clean and attractive environment
- do nothing to bring the school into disrepute in the community

The school's expectations of behaviour extend to wherever there exists a relationship between students and the school. This includes all excursion and extra-curricular activities. As examples, the following incur the same consequences had the behaviour occurred at school:

- bullying other students between home and school or on social networking sites
- smoking between home and school
- harassment on the school bus
- throwing items on the school bus
- swearing in public or at a person
- persistently misbehaving
- refusing to follow teacher instructions

## **Attendance and Engagement in Learning**

Students must attend all classes.

When a student is required to be out of class he/she will be given a note from the class teacher. For example, if the student is required to see the Head Teacher Welfare he/she will be issued with a coloured pass with the date and time of the appointment.

When a student is absent from school, a parent should contact the school on the day of the absence or, alternatively, provide an explanation and Doctor's Certificate when the student returns to school.

## **Uniform Code**

Our school community has endorsed a standard of dress which all students are expected to follow. Information is available from the school office.

Under exceptional circumstances, where students cannot wear uniform, they must bring a note from home and they will be given a uniform pass for the day.

Assistance is available for families who cannot provide uniform items. Wearing school uniform is a requirement if students are to be included in non-mandatory extra-curricula activities.

## **Valuables**

The school cannot accept responsibility for valuable property brought by students to school. Valuable property, especially if it is portable (eg. Jewellery, electronic equipment, mobile phones) should not be brought to school.

**Bikes, scooters and skateboards** that are brought to school should be stored in the secured lock-up at the rear of the basketball courts. These cannot be ridden at school at any time.

**Pressure packs** (deodorants) are not permitted due to the effects of the spray on asthmatic students.

**Smoking and consumption of alcohol and other drugs** are prohibited.

## **Mobile Phones/Digital Devices**

Students who have a mobile phone at school (or other devices) must leave them in their bags or pockets. They can also ask to leave them in the school safe.

Phones and other devices must not be turned on or used without teacher permission during lessons. As mobile phones can be disruptive to the learning environment of all students, any phone or electronic device that is inappropriately used during a lesson will be confiscated.

Parents may be required to pick up confiscated phones / electronic devices from school if a device is confiscated more than once.

## **Suspension from school**

The Principal will suspend a student who:

- possesses an illegal drug (the police will also be informed);
- is violent or threatens serious violence (the police may also be informed);
- possesses a weapon (the police will also be informed);

The Principal may suspend a student who:

- is consistently disobedient and engages in aggressive behaviour
- is persistently disobedient or disruptive, particularly following time-out;
- verbally abuses a member of staff
- engages in criminal activity related to the school (the police will be informed).
- makes a vexatious (false) allegation that a member of staff has acted inappropriately
- harasses a member of staff (including vandalising property owned by staff) during or out of school hours. (Additionally, the staff member is entitled to report the matter to the police).
- repeatedly fails to complete 'Head Teacher Detention', which amounts to continued disobedience.

Suspension resolution includes the issuing of a monitoring card and 10 school weeks of non-participation in non-mandatory activities.

# **No Place for Racism**

Bega High School principles:

## **A just society**

Schools impart the values of a just, democratic and harmonious Australian society with a shared commitment among all members of the school community to human rights and civic responsibilities.

## **A safe and secure environment**

All members of the school community – staff, students and parents – have the right to a safe and productive teaching, learning and working environment free from racism.

## **Diversity and cultural identity**

Cultural and linguistic diversity is acknowledged and valued so that all students, parents and employees are able to express their own cultural identity, relate in a positive way to others of diverse backgrounds and recognise the benefits of diversity for Australian society.

## **Inclusive education**

Curriculum, resources, assessment and teaching practices value and respond to the socio-economic, ability/disability, gender, sexuality, race, cultural and religious diversity of the community and provide educational experiences that are inclusive of the diverse needs of all students.

## **Equitable access, participation and outcomes**

Students of all cultural or linguistic backgrounds participate in quality teaching and learning programs that enable them to achieve their full potential.

## **Recognising Racism**

### ***Refusal to co-operate with people from different groups***

- refusing to work with people of particular cultural or linguistic backgrounds
- refusing to play with or sit next to students from diverse cultural and linguistic groups
- excluding colleagues from social groups based on their ethnicity

### ***Racist propaganda***

- wearing badges, insignia or clothes with slogans against particular cultural or linguistic groups
- writing graffiti or slogans directed against particular cultural or linguistic groups
- promoting publications opposed to particular cultural or linguistic groups
- promoting racist attitudes and intolerance through the Internet and other electronic media

### ***Racist comments, ridicule or abuse (verbal or written)***

- making fun of clothes, food or physical appearance of people from diverse cultural and linguistic groups
- using derogatory language or terms directed against particular groups
- ridiculing or mimicking the accents or gestures of people from different cultural or linguistic groups
- telling jokes directed against particular cultural or linguistic groups

### ***Judgements based on stereotypes***

- making judgements about a person's language ability according to his or her accent
- making assumptions about people's abilities or preferences based on their language or cultural background

### ***Physical assault and harassment***

- students bullying others from different cultural and linguistic groups
- intimidating behaviour towards people from other cultural or linguistic groups e.g. stealing, threatening, stalking
- fights against or physical assaults on others from different cultural or linguistic groups

More information: <http://www.racismnoway.com.au>



# No Place for Bullying

## ***What is bullying?***

Bully No Way. Bullying is repeated verbal, physical, social or psychological behaviour that is harmful and involves the misuse of power by an individual or group towards one or more persons. Cyberbullying refers to bullying through information and communication technologies, e.g. the internet or mobile devices. Conflicts or fights between equals and single incidents are not defined as bullying. Bullying of any form or for any reason can have long-term effects on those involved, including bystanders.

In short, bullying is a repeated pattern of harmful verbal, physical or social behaviour which involves the misuse of power. Cyberbullying is bullying through the internet or mobile devices.

## ***Is every conflict between students bullying?***

Not all aggressive or harmful behaviour between people is bullying. While conflicts and aggressive behaviour need to be addressed, it is important to be clear when these behaviours are not actually bullying.

The definition of bullying has three critical aspects - a repeated pattern, the misuse of power within relationships, and behaviour which causes harm; all three aspects need to be present in order for behaviour to be called bullying.

What can I do if I am being bullied in person?

If you are being bullied, and you feel safe to do so:

- say 'No!' or 'Stop it!' firmly
- walk away
- try to act unaffected or ignore the person
- talk to a trusted adult at the school or at home
- ask friends, parents or teachers for their help to deal with the issue safely.

Having the courage to talk to someone is important if you are being bullied. Sometimes, just telling the bully to stop can be effective. If that doesn't work ask friends, parents or teachers for their help to deal with the issue safely.

### ***What can I do if I am being bullied or cyberbullied?***

If you are being cyberbullied, and you feel safe to do so:

- don't respond to the message or image
- save the evidence as a screenshot if you wish to use it as part of dealing with the bullying
- block the sender and delete the message
- report the situation to the website or Internet Service Provider
- talk to trusted people—friends, adults, teachers, parents and police if necessary.

### ***What can I do if I see someone else being bullied?***

If you see someone else being bullied, and feel safe to do so, you can:

- refuse to join in
- not watch
- tell the person doing the bullying to stop
- tell the person doing the bullying that you will talk to a teacher
- say something supportive to the person who is being bullied or invite them to join your group
- say to the person being bullied that the other person's behaviour is not okay.

### ***Who can parents or students talk to for help?***

To talk to someone go to:

- Kids' Helpline 1800 55 1800 or [www.kidshelpline.com.au](http://www.kidshelpline.com.au)
- Parents' Helplines (each state has a helpline)

To report cyberbullying go to:

Cybersafety help [www.esafety.gov.au](http://www.esafety.gov.au)

### ***To report bullying that may constitute a crime go to:***

- Australian Federal Police [www.afp.gov.au](http://www.afp.gov.au)

### ***For more information and support go to:***

- The Bullying No Way! (<http://www.bullyingnoway.gov.au>) provides information about things to do.
- Reach Out [www.reachout.com.au](http://www.reachout.com.au)
- Beyondblue [www.beyondblue.org.au](http://www.beyondblue.org.au) Phone: 1300 224 636
- Headspace [www.headspace.org.au](http://www.headspace.org.au) Headspace Bega Phone: 1800 959 844
- Australian Psychological Society [www.psychology.org.au](http://www.psychology.org.au)
- More information: <http://www.bullyingnoway.gov.au>

## What to do if...?

I'm late for school:	<ul style="list-style-type: none"> <li>If it's before the end of roll call, go straight to the roll call room. After roll call, go to the front office to sign in and obtain a late note.</li> </ul>	School Administration Officer Contact: 6492 9010
I've lost my timetable:	<ul style="list-style-type: none"> <li>See a staff member in a staffroom or in the front office.</li> <li>Year 12 students can access Sentral with a password</li> </ul>	Head Teacher Administration Year Adviser Deputy Principal
I've lost or had my property stolen:	<ul style="list-style-type: none"> <li>Report your loss to your teacher and later to the front office.</li> </ul>	Class teacher, Head Teacher, Deputy Principal, School Administration Officer
I feel sick:	<ul style="list-style-type: none"> <li>Ask your teacher for permission (get a note) to report to the front office. Do not contact your parent by mobile phone. Your parent or another adult will be notified and asked to take you home.</li> </ul>	Class teacher, School Administration Officer
I must leave school early in the day:	<ul style="list-style-type: none"> <li>You may leave school early for important appointments such as doctor's and dentist's visits. You must bring a note from home indicating the reason for leaving early and present this to the Head Teacher on duty before school.</li> <li>Show leaving pass to teacher at the front gate at Recess or Lunchtime</li> </ul>	Head Teacher in the office at the beginning of the school day
I am returning to school following an absence:	<ul style="list-style-type: none"> <li>You must provide a note from home to your roll call teacher explaining the reason for your absence.</li> </ul>	Roll Call teacher School Administration Officer
I know in advance that I will be absent from school:	<ul style="list-style-type: none"> <li>Bring a note from home explaining the reason for your intended absence and give this to your roll call teacher.</li> <li>Ring the Absentee Hotline</li> </ul>	Roll Class teacher School Administration Officer 6492 9010
I am experiencing difficulties with other students:	<ul style="list-style-type: none"> <li>In the first instance report this to your classroom teacher or to the teacher on playground duty. If the problem continues report it to your year adviser, Head Teacher Welfare, Girls' Supervisor, Aboriginal Liaison &amp; Engagement Officer, the Anti-racism Officer, either Deputy Principal or the Principal.</li> <li>Write down what is happening and who is involved</li> <li>Participate in meetings, as required</li> </ul>	Classroom teacher Head Teacher Year Adviser
I am having problems with school work:	<ul style="list-style-type: none"> <li>See the teacher(s) concerned, your year adviser or Head Teacher.</li> <li>Talk to your parent/s and ask for a meeting</li> <li>Participate in developing a learning plan, if needed</li> </ul>	Class teacher/s Head Teacher/s Parent/s and carer/s Year adviser HT Welfare 6492 9015 Office: 6492 9000
I'm not in correct uniform:	<ul style="list-style-type: none"> <li>At the beginning of the school day on arrival at school, get a Uniform Pass from the front office (with or without a note from parent/carers). Report to a Deputy Principal or Year Adviser to ask for assistance with getting uniform item/s from the school.</li> <li>Uniform item/s issued for the day or to own</li> <li>Parent/carers contacted if there is no note.</li> </ul>	Head Teacher Parent/carers Year Adviser
I've missed a lesson (or lessons):	<ul style="list-style-type: none"> <li>It is your responsibility to see the teacher(s) concerned or classmates and catch up the work you have missed.</li> </ul>	Class teacher Other students

## Who can I contact if ...?

Student and family welfare issues	<ul style="list-style-type: none"> <li>• Head Teacher Welfare</li> <li>• School Counsellor</li> <li>• Year Adviser</li> <li>• Deputy Principal</li> <li>• Principal</li> </ul>	6492 9015 6492 9000 6492 9000
Student learning difficulties	<ul style="list-style-type: none"> <li>• Year Adviser</li> <li>• Deputy Principal</li> <li>• Head Teacher Special Education</li> <li>• Aboriginal Liaison &amp; Engagement Officer</li> </ul>	6492 9000
Uniform	<ul style="list-style-type: none"> <li>• Uniform Shop (Thursdays)</li> <li>• Year Adviser</li> <li>• Deputy Principal</li> </ul>	0417 028 864 6492 9000
Student Classes	<ul style="list-style-type: none"> <li>• Year Adviser</li> <li>• Head Teacher</li> </ul>	6492 9000
Absences from school	<ul style="list-style-type: none"> <li>• Office</li> </ul>	6492 9000 6492 9010
Concerns about bullying by students	<ul style="list-style-type: none"> <li>• Teacher</li> <li>• Year Adviser</li> <li>• Head Teacher Student Welfare</li> <li>• Girls' Supervisor</li> </ul>	6492 9000 6492 9000 6492 9015 6492 9000
Concerns about racism	<ul style="list-style-type: none"> <li>• Year Adviser</li> <li>• Anti-racism Contact officer</li> </ul>	6492 9000 6492 9015
Excursions	<ul style="list-style-type: none"> <li>• Head Teacher for the subject/activity</li> <li>• Class teacher responsible</li> <li>• School Administration Officer</li> </ul>	6492 9000
Interviews and Meetings	<ul style="list-style-type: none"> <li>• School Administration to be directed to appropriate person and to arrange an appointment</li> </ul>	6492 9000

## 2020

### Year Advisers

Year 7	Daniel Benzie
Year 8	Justina Baumann
Year 9	Tracey Gibbons
Year 10	Matt Collins
Year 11	Charmaine Lucas
Year 12	Don Green

### Deputy Principal

Doug Whitaker
Scott Defina
Doug Whitaker
Scott Defina
Doug Whitaker
Scott Defina

### Special Education

Head Teacher: David Britton	Jenny Mace
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### Other Personnel

Anti-racism Contact Officer (ARCO)	Mark Freedman
Girls' Supervisor	Heidi Marksel
Aboriginal Liaison & Engagement Officer	Marcus Mundy
Head Teacher Student Welfare	Mark Freedman

## What happens if ...?

A student is not following class rule/s	<p>Class teacher imposes a sanction</p> <p>↓</p> <p>Teacher reports issue on Sentral</p> <p>↓</p> <p>Teacher refers behaviour to relevant person and/or Equity Team</p> <p>↓</p> <p>Continued inappropriate behaviour Ongoing / escalated behaviour – record instances on Sentral and refer to DP</p> <p>N.B. Sentral is a database used by the school, in addition to departmental software.</p>	<p>e.g. Moving the student within the classroom; confiscation of phone</p> <p>Referred to Head Teacher</p> <p>Issue yellow demerit slip</p> <p>School detention</p> <p>Contact with parent/carer</p> <p>Time Out</p> <p>Parent contact</p> <p>Monitoring Card x 5 days</p> <p>Non-participation while on monitoring in non-mandatory activities</p> <p>Referral to Equity Team</p>
A student is not following playground rule/s	<p>Teacher imposes a sanction</p> <p>↓</p> <p>Teacher reports issue on Sentral</p> <p>↓</p> <p>Teacher refers behaviour to relevant person through Sentral</p> <p>↓</p> <p>Continued inappropriate behaviour</p> <p>↓</p> <p>Ongoing / escalated behaviour – record instances on Sentral and refer to Deputy Principal</p>	<p>Referral to Head Teacher</p> <p>Playground Duty</p> <p>E.g. Year Adviser, Deputy Principal, AEO, Head Teacher Welfare</p> <p>Issue yellow demerit slip</p> <p>School detention</p> <p>Contact with parent/carer</p> <p>Time Out</p> <p>Parent contact</p> <p>Monitoring Card x 5 days</p> <p>Non-participation while on monitoring in non-mandatory activities</p> <p>Referral to Equity Team</p>
A student is not following excursion rule/s	<p>Student reminded of requirements and expectations</p> <p>↓</p> <p>Teacher contacts school</p> <p>↓</p> <p>Ongoing / escalated behaviour – record instances on Sentral and refer to Deputy Principal on return to school</p>	<p>Separate supervision on excursion</p> <p>Parent contacted</p>
A student is not attending a class or classes	<ul style="list-style-type: none"> <li>Teacher records absence on roll</li> <li>Attendance and Engagement Officer views absence reports</li> </ul>	<p>Monitoring card issued x 5 days</p> <p>Parent contact via letter/SMS/phone</p> <p>Meeting with parent and student</p> <p>HSLO referral</p>
A student does not have monitoring card signed and/or does not report each day	<ul style="list-style-type: none"> <li>Supervisor of the monitoring card imposes sanction/s (refer to card)</li> </ul>	<p>Extra day/s of monitoring</p> <p>Time Out Room</p>
A student does not get at Uniform Pass	<ul style="list-style-type: none"> <li>Uniform requirements are published on the school website, Sentral parent portal, school assemblies, Year Meetings</li> <li></li> </ul>	<p>No pass – uniform recorded on Sentral by Roll Class or Subject teacher</p> <p>Deputy Principal checks list in Sentral – 10 instances = parent/carer contacted</p> <p>20 instances – non participation list</p>

A student is not in a supervised area – out of bounds	<ul style="list-style-type: none"> <li>Teacher reminds students of supervised areas</li> <li>Teacher records incident on Sentral and refers it to Head Teacher on duty</li> <li>Repeated instances of out of bounds</li> </ul>	Student allocated an area for break times e.g. foyer near DPs School detention Parent contact via yellow demerit slip Time Out Room + monitoring x 5 days
A student has more than two monitoring cards in a term	<ul style="list-style-type: none"> <li>Monitoring card is checked by supervising teacher</li> </ul>	Student is recorded on non-participation in non-mandatory activities for 10 school weeks
A student vandalises school property	<ul style="list-style-type: none"> <li>Teacher makes report on Sentral and refers to Deputy Principal</li> <li>Minor damage</li> <li>Major damage affecting access to school facilities</li> </ul>	Time Out + request for compensation + monitoring x 5 days Short Suspension – aggressive behaviour up to 4 school days Request for compensation Monitoring x 5 days Non-participation in non-mandatory activities for 10 weeks
A student is feeling bullied or harassed	<ul style="list-style-type: none"> <li>Student reports incident to class teacher or Head Teacher</li> <li>Student writes down details of incident and others involved</li> <li>Incident recorded on Sentral</li> <li>Staff member refers student to Year Adviser or Head Teacher Welfare or Deputy Principal</li> </ul>	Mediation session Parent meeting Referral to Learning Support Team
A student is bullying or harassing other people	<ul style="list-style-type: none"> <li>Incident and actions recorded on Sentral</li> <li>Student writes a statement</li> <li>Student referred to Head Teacher Welfare, School Counsellor, Year Adviser</li> <li>Repeated instances – Deputy Principal</li> </ul>	Mediation meeting Time Out Room  Short suspension ≤ 4 days for aggressive behaviour
A student or staff member is the victim of racist behaviour	<ul style="list-style-type: none"> <li>Report made, in writing where possible, to a staff member and/or the school's Anti-racism Contact Officer (ARCO)</li> <li>person makes response, in writing</li> <li>Witnesses make statements</li> </ul>	Mediation organised Parents/carers/DEC contacted
A student exhibits racist behaviour	<ul style="list-style-type: none"> <li>Report made to a staff member</li> <li>Referred to Deputy Principal and ARCO</li> <li>Student referred to appropriate documentation and websites</li> </ul>	Discussion with ARCO Mediation with other person/s involved Other consequences could include removal from playground, Time Out, suspension from school
A student does not comply in the Time Out Room	<ul style="list-style-type: none"> <li>Student reminded of expectations - warning</li> <li>Teacher reports behaviour on student supervision sheet</li> <li>Student referred to Deputy Principal</li> </ul>	Extra period/s in Time Out Time Out work continued No time for student's own school work Extra day in Time Out Short suspension ≤ 4 days for continued disobedience Resolution will include a learning and behaviour plan

## What happens if ...?

A student is smoking at school	<ul style="list-style-type: none"> <li>Teacher completes Sentral entry and refers issue to Head Teacher Student Welfare</li> <li>Repeated instances of smoking</li> </ul>	School detention + Quit Smoking Sheet Time Out + monitoring x 5 days
A student is continually disobedient	<ul style="list-style-type: none"> <li>Faculty Detention <math>\geq 4</math> within 5 days</li> <li>Teachers make reports on Sentral</li> <li>Student referred to Head Teacher/s</li> <li>Student referred to Learning and Support Team</li> <li>Student referred to Deputy Principal</li> </ul>	Parent contact via phone and demerits Learning assessments Behaviour and learning plans developed Short suspension $\leq 4$ days for continued disobedience
A student acts aggressively towards a student/s or staff member/s	<ul style="list-style-type: none"> <li>Report made to staff member</li> <li>Report put on Sentral</li> <li>Incident referred to Deputy Principal</li> <li>Statements made by victim, witnesses and the student involved</li> </ul>	Time Out Short suspension $\leq 4$ days Risk Assessment – involving staff, student, parent, counsellor Resolution will include a learning and behaviour plan
A student is physically violent towards student/s or staff member/s	<ul style="list-style-type: none"> <li>Report made to Head Teacher and Deputy Principal</li> <li>Report put on Sentral</li> <li>Incident referred to Deputy Principal</li> <li>Statements made by victim, witnesses and the student involved</li> </ul>	Long suspension $\geq 5$ days Referral to Learning and Support Team Risk Assessment – involving staff, student, parent, counsellor Resolution will include a learning and behaviour plan Report made to police
A student possess or uses a suspected illegal substance at school	<ul style="list-style-type: none"> <li>Report made to Head Teacher and Deputy Principal</li> <li>Report put on Sentral</li> <li>Incident referred to Deputy Principal</li> <li>Statements made by victim, witnesses and the student involved</li> </ul>	Police contacted Long suspension $\geq 5$ days Referral to Learning and Support Team Risk Assessment – involving staff, student, parent, counsellor Resolution will include a learning and behaviour plan
A student persistently misbehaves	<ul style="list-style-type: none"> <li>Report made to Head Teacher and Deputy Principal</li> <li>Report put on Sentral</li> <li>Incident referred to Deputy Principal</li> <li>Statements made by victim, witnesses and the student involved</li> </ul>	Long suspension $\geq 5$ days Referral to Learning and Support Team Risk Assessment – involving staff, student, parent, counsellor Resolution will include a learning and behaviour plan
A student is involved in serious criminal behaviour relating to the school	<ul style="list-style-type: none"> <li>Report made to Head Teacher and Deputy Principal</li> <li>Report put on Sentral</li> <li>Incident referred to Deputy Principal</li> <li>Statements made by victim, witnesses and the student involved</li> </ul>	Police contacted Long suspension $\geq 5$ days Referral to Equity/Learning and Support Team Risk Assessment – involving staff, student, parent, counsellor Resolution will include a learning and behaviour plan

### What happens if ...?

A student uses an implement as a weapon or threatens to use an implement	<ul style="list-style-type: none"><li>• Report made to Head Teacher and Deputy Principal</li><li>• Report put on Sentral</li><li>• Incident referred to Deputy Principal</li><li>• Statements made by victim, witnesses and the student involved</li></ul>	Police contacted Long suspension $\geq 5$ days Referral to Equity/Learning and Support Team Risk Assessment – involving staff, student, parent, counsellor Resolution will include a learning and behaviour plan
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